

EAST MICHIGAN COUNCIL OF GOVERNMENTS

3144 DAVENPORT AVENUE, SUITE 200, SAGINAW, MI. 48602

PHONE: 989-797-0800, FAX: 989-797-0896

WWW.EMCOG.ORG



January 12, 2018

FULL COMMISSION ORGANIZATION

Friday, January 19, 2018

10:00 a.m.

City of Saginaw - Andersen Enrichment Center

120 Ezra Rust

Saginaw, MI 48601 - 989-759-1362

Parking is available at the Andersen Enrichment Center which is located west of the Water Treatment Plant

REVISED AGENDA

- A. Call to order
- B. Roll call and determination of a quorum
- C. Introduction of **New Members** and **Guests**
- D. **Welcome to the Andersen Enrichment Center**
- E. Review and approval of the agenda
- F. Review of November 2017 minutes for approval – will be sent prior to meeting
- G. **Program Updates**
 - 1. Transportation Programs – Dave Engelhardt
 - 2. RPI – Prosperity Region 5 - Jane Fitzpatrick
 - 3. Special Projects Status Report and updates - Bill Ernat
- H. **REPORTS**
 - * Chairman's Report (includes appointment of 2018 MAR alternate) – MAR 2018 Meeting dates: **March 13, 2018, May 8, 2018, July 19 & 20, 2018 (annual meeting in Kalamazoo), September 11, 2018 and November 14, 2018**
 - * Director's Report – (will be sent week of January 15th)
 - * Financial Report – C/Dworzecki (Will be sent week of January 15th)
- I. **Report of the Nominating Committee Chair and ELECTION AND INSTALLATION OF 2018 OFFICERS (Chairperson, 1st Vice Chairperson, 2nd Vice Chairperson, Secretary and Treasurer and Committee assignments): Reminder that each county is entitled to have two representatives and should have two alternates! (See information below)**
- J. **NEW BUSINESS**
 - 1. Resolution 18-01: Resolution authorizing appropriate signatories to all EMCOG legal

documents, checks,
January 27, 2017
Full Council meeting

contracts, letters, Resolutions, contracts, awards or financial instruments (bank signature cards, etc. **Action item (See Attached)**

2. **2018 GRANT OPPORTUNITIES: Suggesting one motion for both:**
 - a) Authorization for staff to review, prepare and apply for USDA grants in 2018 if applicable and match requirement can be met. **Action item**
 - b) Authorization for staff to review, prepare and apply for DEQ/DNR grants in 2018 if applicable and match requirement can be met. **Action item**
 3. Authorization of RED Team and EMCOG staff to finalize and submit the 2018 CEDS Annual Performance Report to EDA Chicago with copies to be provided to Full Board after submission for review, filing and distribution. **Action item**
- K. **MICHIGAN FEDERAL PROJECT REVIEW** – Will be sent the week of the 15th. Copies will also be provided at the meeting.
- L. Commissioner comments, reports, items of concern, etc. (Can be deferred to RED Team meeting if desired or we run out of time!).
- M. Any Other Business
- N. Adjournment

Respectfully submitted,



Sue Fortune
Executive Director

NOTE: RED TEAM TO FOLLOW FULL COUNCIL at 11:45 after a lunch break. IT IS VERY IMPORTANT THAT WE HAVE A QUORUM AT THIS MEETING. IF YOU CANNOT ATTEND, PLEASE CALL THE OFFICE PRIOR TO THE MEETING. Thank you. If there are additional agenda items, a revised agenda will be available at the time of the meeting. If there is seriously inclement weather, the meeting will be rescheduled. See **EMCOG 2018 Meeting Schedule sent with the agenda**

All Council meetings begin at 10:00 a.m. and will conclude by 11:30. The RED team follows at 11:45. There will be a short lunch break between meetings. **If you intend to stay for lunch, please contact Jane Fitzpatrick (989-797-0800 or jfitzpatrick@emcog.org) by 5:00 p.m. Wednesday, January 17, 2018.**

Members of the public are always welcome at any EMCOG Council meeting.



EMCOG COMMITTEES

A. Executive Committee

The officers shall serve as the Executive Committee of EMCOG which shall also function as the Budget/Finance and Personnel Committee. The Executive Committee also assists the Executive Director in preparation of agenda items and business to come before the EMCOG Council.

The five (5) Officers shall constitute the Executive Committee. The Chairperson of the EMCG Full Council Board shall serve as the Chair of this Committee.

C. Nominating Committee

The Nominating Committee shall be a standing committee reporting to the Council unless otherwise designated by the Chair. The Committee shall consist of one (1) to three (3) members from the member units and will be appointed at the last Full Council meeting of the year by the EMCOG Chairperson. The proposed candidates for Council officers will be presented at the Organizational meeting in January. Additional nominations will also be accepted from the floor at that meeting.

D. Advisory Committees

The Committees *advising* the Council on critical program areas are:

1. Regional Economic Development (RED) Team

The RED Team shall be a standing committee reporting to the Board of Directors and the Executive Director. The purpose of the RED Team shall be to:

- A. Promote, communicate and facilitate discussion on issues of economic development, which have a mutual interest to member units.
- B. Serve as the Comprehensive Economic Development Strategy (CEDS) Committee.
- C. Collect necessary member information for completion of the annual CEDS to Council Economic Development staff.
- D. Be comprised of one (1) representative from each member unit.

- E. The Strategy Committee will represent the main economic interests of the Region including but not limited to: private Sector, workforce development boards, chambers of commerce, community colleges, EDCs, communications, environmental, etc.
- F. Work with the EMCOG TLAG Committee, et al on issues of mutual interest and concern;
- G. Coordinate with the Prosperity Region 5 Strategic Management Committee

At all times, the RED Team membership shall be consistent with the U. S. Department of Commerce, Economic Development Administration rules and regulations governing CEDS board composition.

The RED Team shall be chaired by the 2nd Vice Chairperson of the Council. In the absence of the Chair, the RED Team may select a Chair for the meeting in question. The RED Team shall be staffed by the Economic & Community Development Program Manager.

2. **Transportation, Logistics and GIS (TLAG) Committee:**

The TLAG Committee shall be a standing committee reporting to the Council and the Executive Director. The purpose of the TLAG Committee is to provide a forum for groups and/or individuals working to facilitate improved transportation and logistics systems utilizing GIS and other applications throughout the Region.

- A. Promote, communicate and facilitate discussions on a regional level on issues related to transportation, logistics and GIS.
- B. Partner with the EMCOG RED Team committee on issues of mutual interest and concern;
- D. Partner with ECM PR-5 on all matters and issues of mutual interest and relevance;
- E. Engage appropriate EMCOG staff in the execution of the Committee's purpose;

An EMCOG Board member shall serve on the TLAG Committee. The Committee will be staffed by the Transportation Program Manager.

Section 2. Ad Hoc (Special) Committees:

Special (Ad Hoc) committees may be appointed by the EMCOG Chair to perform specific tasks for the Council and are dissolved upon task completion.