

EAST MICHIGAN COUNCIL OF GOVERNMENTS

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EMCOG Full Council Meeting

Friday, November 6, 2015

10:00 A.M.

Tuscola County EDC Offices - 141 S. Almer Street - Caro, MI 48723

Minutes

Presiding: William Rhode, Chairperson

The meeting was called to order at 10:05 a.m. A quorum was present.

Introduction of guests

The Full Council welcomed Recycling Specialist, Katie Venechuk from MDEQ and Tuscola County EDC Board member, Bill Bushaw.

Public Comment Period

No one wish to be heard.

Approval of revised Agenda

Moved by C/Dworzecki, seconded by C/Moffit to approve revised agenda. Motion carried.

Approval of September 11, 2015 Full Board minutes

Moved by C/Dworzecki, seconded by C/Moffit to approve minutes as written. Motion carried.

Reports

Chairman's report

The Chair requested that C/Dworzecki prepare a list of candidates for the EMCOG Officer positions. This list will presented to the membership at the January's 2016 Full Council for consideration and action.

Director's report

The Director stated that she had no formal written report but had been very busy completing work on the Revolving Loan Fund annual plan certification and quarterly report, EDA and the 2016 RPI application.

Financial report

The financial report was presented by Zygmunt Dworzecki, Treasurer. Moved by C/Methner, supported by C/Moffit to receive and file the September 2015 – October 2015 Treasurer's report. Motion carried.

Program Reports

Transportation

David Engelhardt, Transportation Program Manager gave an overview on activities since the beginning of the new fiscal year including Rural Task Force management. Everyone's projects are out and it appears all available funding was used and/or obligated. This activity remains a very time consuming and challenging activity.

The Statewide Rural Task Force oversight board had been meeting once a month in an attempt to fix the program and in the process come up with clear and concise guidance for all of the RPA and Road Commission staff.

Regional Transit – Coordination continues between the RPA's and the MDOT consultant – KFH – for transit. The intent of the program is to have a state-wide comprehensive plan developed by year end which will be based on RPI regional boundaries. There are new rules and regulations which requires working through the challenges.

Hazard Mitigation

The Hazard Mitigation report was distributed. Each county is currently in a different stage of plan development but overall on target. Collaboration and communication continues between EMCOG staff and Michigan State Police. Work, including monthly meetings, is continuing. We have also begun work on the Roscommon County Community Wildfire Plan (CCWP).

Moved by C/Dworzecki, seconded by Moffit to accept the Transportation and Hazard Mitigation reports. Motion carried.

RPI update

Jane Fitzpatrick, Economic Development Program Manager gave an overview of progress to date on our 2nd year RPI project. Great progress is being made this year. The Center of Excellence Tasks Force has four (4) focus areas. Our 3rd year RPI application was submitted on time (December 1st) although several letters of support will be sent after that date. Those will be sent to the State as promised.

The centerpiece project for our 3rd year RPI grant will be the quantification of the existing talent pool including all STEM Initiatives in the eight (8) counties. This study will also include identification of talent gaps. The activity will be accomplished utilizing publicly available data bases by SVSU.

Presentation

Katie Venechuk, MDEQ Recycling Specialist, presented a power point overview of the Governor's Plan of Action on Recycling (Michigan Residential Recycling Plan). There were many questions and members were very interested.

EXECUTIVE Committee Recommendations/NEW or Unfinished Business

1. **New ICMA 401 Plan adoption agreement for our retirement plan.** Action on this item will be deferred pending legal review. An approved Resolution must be sent to ICMA by April 2016. We anticipate no change to our existing Plan.

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2. **2016 RPI application:** Moved by C/Dworzecki, seconded by C/Chasey to approve submission of the 2016 RPI application and proposal. Motion carried.

3. **Targeted Marketing Analysis:** Moved by C/Moffit, seconded by C/Dworzecki to approve a contract with Sharon Woods, Land Use USA to complete a Target Market Analysis for the 8 counties of ECM PR-5 geographic area. Project Start-up date: January 2016. Contract amount: \$92,500. Motion carried.
Note: Ms. Woods is a MSHDA approved vendor

4. **2016 EMCOG Meeting Schedule:** Moved by C/Moffit, seconded by C/Dworzecki to approve 2016 meeting schedule as presented with the January date change. Motion carried.

5. **EMCOG/DEQ Partnership on Recycling:** Motion by C/Moffit to approve staff to work with DEQ on recycling and solid waste regional partnership seconded by C/Dworzecki. Motion carried.

MICHIGAN FEDERAL PROJECT REVIEW

One multi-county application was submitted for review. It covered two participating members of EMCOG. Funder: DHHS. Moved by Dworzecki, seconded by Moffit to approve review of the member application thus authorizing submission to the applicant.

Adjournment: There being no other business to come before the Council, it was moved by Dworzecki, seconded by Moffit that the meeting be adjourned. Motion carried.

Respectfully submitted,

Lynne