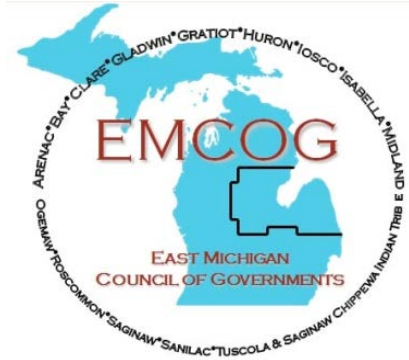


EAST MICHIGAN COUNCIL OF GOVERNMENTS

3144 DAVENPORT AVENUE, SUITE 200, SAGINAW, MI. 48602

PHONE: 989-797-0800, FAX: 989-797-0896

WWW.EMCOG.ORG



January 13, 2016

FULL COMMISSION ORGANIZATION

Friday, January 22, 2016

10:00 a.m.

Buena Vista Charter Township

1160 South Outer Drive

Saginaw, MI 48601

989-754-6536

Spill-over parking will be available in the parking area to the right of the Twp. Hall (see map).

AGENDA

- A. Call to order
- B. Roll call and determination of a quorum
- C. Introduction of new members and guests
- D. ***Welcome to the Charter Township of Buena Vista***
- E. Review of November 2015 minutes for approval – will be sent prior to meeting
- F. Public Comment Period

- G. Program Updates
 - 1. Transportation, Logistic & GIS – Dave Engelhardt
 - 2. Hazard Mitigation Plans – Bill Ernat

- H. **REPORTS**
 - * Chairman's Report
 - * Director's Report – (will be sent week of January 18th)
 - * Financial Report – C/Dworzecki (will be sent week of January 18th)

- I. **ELECTION AND INSTALLATION OF 2016 OFFICERS (Chairperson, 1st Vice Chairperson, 2nd Vice Chairperson, Secretary and Treasurer and Committee assignments):**
Reminder that each county is entitled to have two representatives and should have two alternates! (See attached)

J. **NEW BUSINESS**

1. Authorization of appropriate signatories to all EMCOG legal documents, checks, contracts, bank signature cards, etc. **Action item**
2. **2016 GRANT OPPORTUNITIES:** Suggesting one motion for all:
 - a) Authorization for staff to review, prepare and apply for USDA grants in 2016 if applicable and match requirement can be met. **Action item**
 - b) Authorization for staff to review, prepare and apply for DEQ/DNR grants in 2016 if applicable and match requirement can be met. **Action item**
3. Authorization of RED Team and EMCOG staff to finalize and submit the 2015-2016 CEDS rewrite to EDA Chicago with copies to be provided to Full Board after submission for review, filing and distribution. **Action item**
4. Recommendation for EMCOG Council to accept the ECM PR-5 (representing eight (8) EMCOG counties) Center of Excellence Action Strategy as adopted by the ECM PR-5 Collaborative. **Action item**
5. **NEW:** Authorization for staff to prepare and submit the 2016-2020 EDA Planning Partnership grant and to authorize the Chair to sign any and all required and/or necessary documents, letters, etc., on behalf of that grant. **Action item**

PRESENTATION:

A representative from Connect Michigan and Frontier Communications will make a brief presentation on the Connect American Fund Phase II subsidies to upgrade networks in Michigan (see attachments).

- K. **MICHIGAN FEDERAL PROJECT REVIEW** – Project list to date are listed are attached. If others are received prior to the meeting, copies will be provided.
- L. Commissioner comments, reports, items of concern, etc. (Can be deferred to RED Team meeting if desired or we run out of time!).
- M. Any Other Business
 - * Need for meeting host sites in March and September 2016
- N. Adjournment

Respectfully submitted,



Sue Fortune
Executive Director

NOTE: RED TEAM TO FOLLOW FULL COUNCIL at 11:45 after a lunch break. IT IS VERY

IMPORTANT THAT WE HAVE A QUORUM AT THIS MEETING. IF YOU CANNOT ATTEND, PLEASE CALL THE OFFICE PRIOR TO THE MEETING. Thank you. If there are additional agenda items, a revised agenda will be available at the time of the meeting. If there is seriously inclement weather, the meeting will be rescheduled. See **EMCOG 2016 Meeting schedule below:**

2016 MEETING SCHEDULE

MONTH	TYPE	TIME	LOCATION
January 22, 2016	Full Council	10:00 a.m.	Saginaw – Buena Vista Charter Township
March 4, 2016 (March 11 th – backup date if there is inclement weather)	Full Council	10:00 a.m.	Site t/b/d
May 6, 2016	Full Council	10:00 a.m.	Gladwin - Riverwalk
July 8, 2016	Full Council	10:00 a.m.	Iosco County
September 9, 2016	Full Council	10:00 a.m.	Site t/b/d
November 4, 2016	Full Council	10:00 a.m.	Tuscola County/Caro

All Council meetings begin at 10:00 a.m. and will conclude by 11:30. RED team follows at 11:45. There will be a short lunch break between meetings.

NOTE: Members of the public are always welcome at any EMCOG Council meeting.

EMCOG COMMITTEE ASSIGNMENTS

A. Executive Committee

The officers shall serve as the Executive Committee of EMCOG. The Executive Committee assists the Executive Director in preparation of agenda items and business to come before the EMCOG Council.

B. Budget/Finance and Personnel Committee (Administrative Committee)

The Budget/Finance and Personnel Committee shall be a standing committee reporting directly to the Council. The purpose of this Committee is to:

1. Assist in the development of the annual budget including recommendation of the annual membership appropriation amount.
2. Review the annual Regional Work Program budget.
3. Review issues of Personnel and internal administration
4. Address and recommend resolution to operating staff grievances and discipline to the Council.
5. Assists the Executive Director in interviewing candidates and in recommending them to the EMCOG Council for employment.

The Chairperson of the Board of Directors shall serve as the Chair of the Budget/Finance and Personnel Committee.

C. Nominating Committee

The Nominating Committee shall be a standing committee reporting to the Council unless otherwise designated by the Chair. The Committee shall consist of three (3) to five (5) members from the member units and will be appointed at the last Council meeting of the year by the EMCOG Chairperson. The proposed candidates for Council officers will be presented at the Organizational meeting in January. Additional nominations will also be accepted from the floor at that meeting.

The Committees *advising* the Council on critical program areas are:

1. Regional Economic Development (RED) Team

The RED Team shall be a standing committee reporting to the Board of Directors and the Executive Director. The purpose of the RED Team shall be to:

- A. Promote, communicate and facilitate discussion on issues of economic development, which have a mutual interest to member units.
- B. Serve as the Comprehensive Economic Development Strategy (CEDS) Committee.
- C. Collect necessary member information for completion of the annual CEDS to Council Economic Development staff.
- D. Be comprised of one (1) representative from each member unit.
- E. The Strategy Committee must represent the main economic interests of the Region and must include Private Sector representatives *as a majority of its membership; i.e., 51% representation from the business/private sector including but not limited to: workforce*

development boards, chambers of commerce, community colleges, etc.

- F. Work with the EMCOG TLAG committee on issues of mutual interest and concern;

EMCOG shall retain authority to determine those agencies that will be invited to serve on the RED Team. At all times, the RED Team business/private sector membership component shall be consistent with the U. S. Department of Commerce, Economic Development Administration rules and regulations governing CEDS board composition.

The RED Team shall be chaired by the 2nd Vice Chairperson of the Council. In the absence of the Chair, the RED Team may select a Chair for the meeting in question. The RED Team shall be staffed by the Economic & Community Development Program Manager.

2. **Transportation, Logistics and GIS (TLAG) Committee:**

The TLAG Committee shall be a standing committee reporting to the Council and the Executive Director. The purpose of the TLAG Committee is to provide a forum for groups and/or individuals working to facilitate improved transportation and logistics systems utilizing GIS throughout the Region.

- A. Promote, communicate and facilitate discussions on a regional level on issues related to transportation, logistics and GIS.
- B. Partner with the EMCOG RED Team committee on issues of mutual interest and Concern;
- D. Partner with ECM PR-5 on all matters and issues of mutual interest and relevance;
- E. Engage appropriate EMCOG staff in the execution of the Committee's purpose;

EMCOG shall retain the prerogative to determine those agencies that will be invited to serve on the Committee.

An EMCOG Board member shall serve on the TLAG Committee. The Committee will be staffed by the Transportation Program Manager.

Section 2. Ad Hoc (Special) Committees:

Special (Ad Hoc) committees may be appointed by the EMCOG Chair to perform specific tasks for the Council and are dissolved upon task completion.